



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
EUROPEAN REGION
UNIT 29353, BOX 200
APO AE 09014



SFIM-SO

7 September 2005

MEMORANDUM FOR: SEE DISTRIBUTION

Subject: Army in Europe 2005-2006 Winter Safety Campaign (WSC)

1. REFERENCES:

- a. Memorandum, HQ USAREUR/7A, AEAGA-S, 15 August 2005, Subject: Army in Europe 2005-2006 Winter Safety Campaign (Enclosure 1)
- b. Army Europe (AE) Pamphlet 385-1, Safety Themes.
- c. Memorandum, HQ USAREUR/7A, AEAGA, 22 Feb 05, Subject: Summer Safety Campaign.

2. DIRECTOR'S INTENT:

The purpose of Reference 1.a. is to continue to build on our accident prevention efforts of previous safety campaigns. As with the Summer Safety Campaign just ending, it is my intent for all IMA-Europe activities to fully support both the spirit and the letter of this Winter Safety Campaign (WSC). Specifically, all Installation Management Agency – Europe (IMA-Europe) taskings contained in this WSC Plan will be fully supported and expeditiously implemented.

3. PURPOSE:

This memorandum constitutes our endorsement and support plan to Reference 1.a. It identifies and clarifies specific actions required by IMA-Europe units.

4. REQUIREMENTS:

- a. The IMA-Europe Safety Office will:

- (1) Coordinate and disseminate guidance and provide assistance to all IMA-Europe staff elements at all levels, as needed, to facilitate effective implementation of this WSC Plan.

- (2) Monitor all IMA-Europe activities to ensure effective implementation of this WSC Plan.

- (3) In concert with HQ USAREUR Safety, provide Job Hazard Analysis (JHA) software training and technical instructions for supervisors throughout the Army in Europe footprint. Assessing individual jobs remains the responsibility of supervisors. This training should assist supervisors in accomplishing JHA of their activities.

- b. The Chief, IMA-Europe Morale, Welfare, and Recreation (MWR) will:

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(1) Direct all MWR activities to make cold-weather risk management assessments and adopt appropriate injury prevention controls for all planned winter recreational activities such as festivals and other MWR events. Supervisors of these events should use self-inspection forms to detect unsafe practices and conditions. Local ASG or Garrison safety offices should review and approve for their local MWR activities these cold weather injury prevention controls. AR 215-1 is a good basic resource for MWR related safety criteria.

(2) Task all MWR activities to promote the designated-driver program.

(3) Via informal e-mail, notify Mr. Whisenant in the IMA-Europe Safety Office when reviews of winter recreational activities have been completed. Notification should be made on or about 1 October 2005.

c. The Chief, IMA-Europe Logistics will review Non Tactical Vehicle (NTV) driver education and licensing to identify potential improvements that will reduce NTV accidents and send the results of the review and proposed improvement plan to the USAREUR G1 by 15 January 2006 for USAREUR Coordination.

d. The Chief, IMA-Europe Public Affairs will publish winter-safety articles throughout the winter safety months and beginning on or before 1 October 2005.

e. All subordinate IMA-Europe commanders will, as deemed appropriate, adopt and implement the USAREUR/7A WSC Plan. Commanders will specifically execute and focus on the following:

(1) In coordination with facility coordinators, assess snow-and ice-removal plans to minimize personal injuries involving slips and falls on frozen surfaces. Many accidental slips and fall injuries occur in iced-over parking lots. Therefore, clearing parking lots of ice and snow (before vehicles can arrive, park and hinder snow and ice removal) should be given priority consideration. This priority consideration should be equal to or, if deemed appropriate, greater than removal of ice and snow from roads and streets.

(2) Help deploying and redeploying units with railhead-training certification.

(3) Assist tenant organization safety –day events, supporting hands-on programs in garrison.

(4) Ensure their Public Affairs activity publishes winter-safety articles in local community newspapers and media throughout the winter months beginning on or before 1 October 2005. Articles should be tailored to the community.

(5) Emphasize moderation in alcohol consumption and the use of designated drivers and ride-home programs.

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(6) Ensure adequate Motorcycle Safety Foundation (MSF) certified courses are provided to support the MSF requirement of the USAREUR/7A WSC Plan.

(7) Emphasize suicide prevention and outreach.

5. All ASG commanders will send their WSC support plans (preferably via electronic mail) to the IMA – Europe Point of Contact in paragraph 6 below on or before 1 October 2005.

6. The IMA-Europe point of contact is Mr. Larry Whisenant, DSN 370-6284, larry.whisenant@ima-e.army.mil.

RUSSELL B. HALL
Director

INCL, AS

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